

Door and latch preparation template

Important Note
Drill hole from both sides of door to prevent splintering of door face.

Mark hole position ready for drilling 2x 10mm screw holes.

3

Backset 60mm

4 Mark hole position ready for drilling 1x 10mm privacy pin hole. (privacy lever set only)

2 Mark hole position ready for drilling 16mm furniture hole.

CL

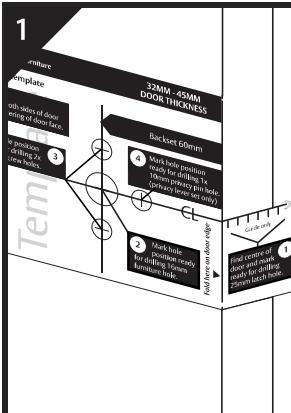
Fold here on door edge

Cut along dashed line

Guide only

1 Find centre of door and mark ready for drilling 25mm latch hole.

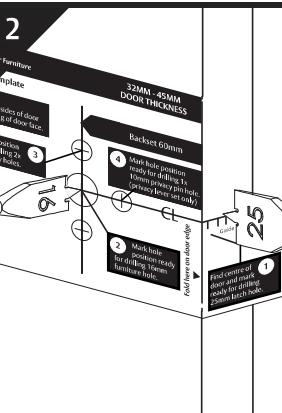
Door preparation and latch installation (steps 1- 9)



Mark line on the door face approx 1000mm from the floor.

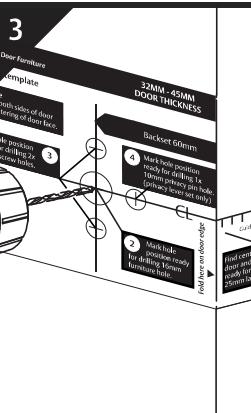
Cut along --- dashed line.
Fold page on door edge.

Align CL on template with marked line on door face.

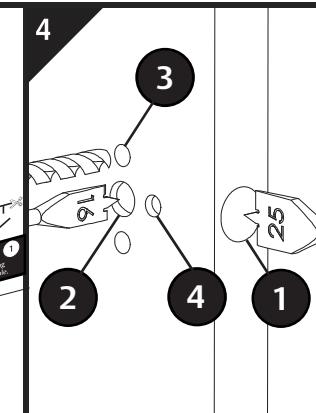


Find centre of door and mark ready for drilling 25mm latch hole.

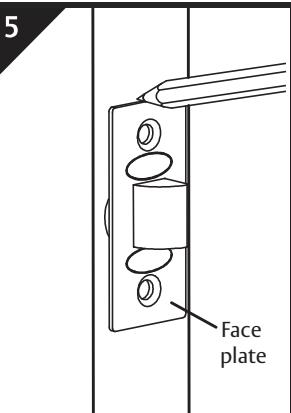
Mark hole position ready for drilling 16mm furniture hole both sides of door.



Drill 2mm pilot hole for the furniture both side of door.



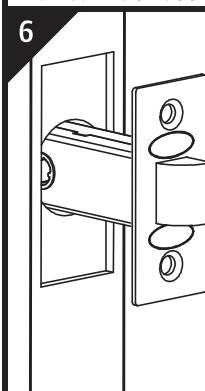
① Drill 25mm latch hole to depth of 80mm, ensure hole is drilled squarely.
② Drill a 16mm furniture hole,
③ & ④ Drill 3x 10mm holes, from both sides of door to prevent splintering.



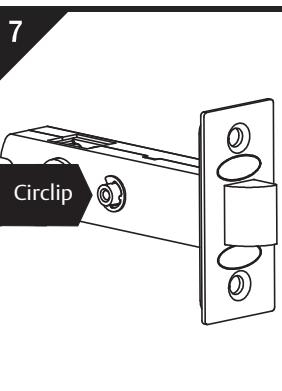
Insert latch into 25mm hole.

Mark around latch face plate and chisel out recess.

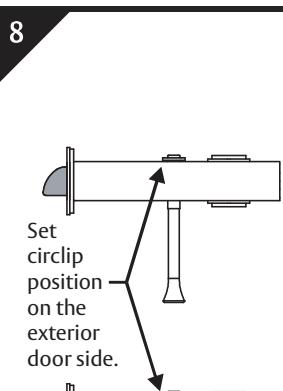
Face plate must be flush with door face.



Latch bolt

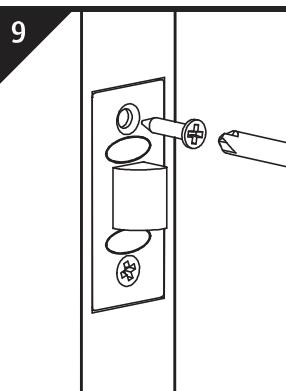


Circlip



Set circlip position on the exterior door side.

Privacy pin on the interior door side.



Drill 2x 2mm pilot holes and affix screws provided.

Insert latch with the curved side of the latch bolt facing in the direction that the door closes.

PRIVACY LATCH ONLY

To reverse the privacy latch bolt handing (for doors that open outwards).

Remove the circlip and assemble to opposite side.

Fold here on door edge



Passage and Privacy set installation (steps 10 - 21)

PRIVACY SET (displayed) Parts and assembly DO NOT REMOVE SCREWS	Position lever assembly (side with screws) so that it operates downward to retract the latch bolt.	Align spindle into the square opening in latch, screws pass through screw holes.	Locate opposite lever (side without screws), align screw heads through large screw holes in furniture.	Rotate rose furniture to align screws with countersunk holes.
Lightly tighten fixing screws. Check levers are horizontal and in line with the latch. Then firmly tighten fixing screws.	Pass trim over lever. Push trim to secure. Position removal tab to the bottom.	PRIVACY SET ONLY On the exterior side of door align emergency access holes on trim and furniture.	PRIVACY SET ONLY Screw in the privacy button on the interior side of door through hole in trim.	PRIVACY SET ONLY Depressing the privacy button will lock the (exterior) outside lever.
		* FOR OUTWARD OPENING DOORS REFER TO STEP 7 & 8.		
PRIVACY SET ONLY Rotate (interior) inside lever to release privacy lock.	PRIVACY SET ONLY Insert and push pointed tool to gain access from the (exterior) outside when the privacy button is engaged.			

Strike preparation and installation (steps 22 - 27)

Partially close door. Mark centre of latch bolt. Mark horizontal line along the inside face of the door jamb.	Measure the door thickness and halve it.	From the door stop along the horizontal line, measure and mark a vertical line at half the door thickness.	At this point drill 25mm hole, 13mm deep into the door jamb.	Align strike plate centrally and vertically over this hole. Mark around plate. Chisel out jamb to allow strike plate to sit flush.
				Drill 2x 2mm pilot holes and affix screws provided.

